



Trustees' Annual Report for the period

From 16/01/2019 Period start date - To 31/03/2020 Period end date

Charity name: St David's Playgroup and Nursery Plus

Charity registration number: 1181590

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the CIO is to enhance the development and education of children in Wales, for the public benefit, by encouraging parents to understand and care for their needs through high quality childcare.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Pre-school education for children ages 2 years, 4 month – 4 years
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All relevant decisions have been made by the trustees with regard to the public benefit guides.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>St David's Playgroup and Nursery Plus provided pre-school education to 31 local children between January 2019 and March 2020.</p> <p>As part of the national COVID19 lockdown, the provision was temporarily closed from 23rd March 2020. Staff from the provision moved to the resilience hub at Bryn Coch school to provide childcare for the children of keyworkers.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The balance for the provision as at 31 March 2020 was £23,686.97. This is an increase from the end of the previous financial year of £16,585.17.</p> <p>The year-end balance includes a grant made to the CIO for £5004 for replacement doors and windows in the Playgroup and Nursery Plus building.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The CIO holds an amount equivalent to 3x the monthly salary of the staff working for the CIO. This amount is sufficient to cover any outstanding salary and redundancy payments to staff as well as to pay any outstanding running costs.</p> <p>This is a new policy and so is not reflected in the accounts as at 31 March 2020. It will be reflected in the 2021 accounts and annual report.</p>
Amount of reserves held	Para 1.22	£5004
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The CIO has three main funding sources:</p> <ul style="list-style-type: none"> • Early entitlement payments made by Flintshire County Council • 30-hours free childcare payments made by Flintshire County Council • Payments received directly from the families of the children attending the provision. <p>Following the start of the COVID19 lockdown, early entitlement and 30-hours free childcare payments continued for children already registered with the provision. The continuation of these payments meant that we were able to pay staff to support the resilience hub at Bryn Coch.</p>
Investment policy and objectives including any	Para 1.46	None

social investment policy adopted		
A description of the principal risks facing the charity	Para 1.46	<p>There are no imminent risks facing the charity. However, changes to either the early entitlement or 30-hours free childcare funding or a reduction in the number of children attending could pose a future risk.</p> <p>These are both monitored closely by the staff and trustees.</p>
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>The current trustees were elected at the EGM of members when the charity was established.</p> <p>New trustees are elected at the AGM. If it is not possible for a trustee vacancy to be filled at the AGM, the existing trustees can appoint new trustees.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	St David's Playgroup and Nursery Plus
Other name the charity uses	
Registered charity number	1181590
Charity's principal address	St David's RC School, St David's Lane, Mold, CH7 1LH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Charlotte Oates	Chair		EGM of members
2	Emma Baker	Secretary		EGM of members
3	Simon Hughes	Treasurer		EGM of members
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		